

BEFORE THE
POSTAL REGULATORY COMMISSION
WASHINGTON, D.C. 20268-0001

In the Matter of:

Unionville Post Office
Unionville, Iowa 52594

Docket No. A2011-25

UNITED STATES POSTAL SERVICE NOTICE OF FILING
(August 5, 2011)

By means of Order No. 767 (July 22, 2011), the Postal Regulatory Commission docketed correspondence from a customer of the Unionville, Iowa Post Office, assigning PRC Docket No. A2011-25 as an appeal pursuant to 39 U.S.C. § 404(d). That Order, at page 3, set August 5, 2011 as the date by which “[t]he Postal Service shall file the administrative record regarding this appeal” or “any responsive pleading.” This pleading responds to that directive.

Today the Postal Service files the electronic version of the administrative record concerning the Final Determination to Close the Unionville, IA Post Office and Establish Service by Rural Route Service.

Respectfully submitted,

UNITED STATES POSTAL SERVICE
By its attorneys:

Anthony F. Alverno
Chief Counsel, Global Business

Kenneth N. Hollies
James M. Mecone

475 L’Enfant Plaza, S.W.
Washington, D.C. 20260-1137
(202) 268-6525; Fax -5628

Official Record Index

Item No.	Description	Date Entered into Record
1.	Request/approval to study for discontinuance	01/07/2011
2.	Notice (if appropriate) to Headquarters of suspension	N/A
3.	Notice (if appropriate) to customers/district personnel of suspension	N/A
4.	Highway map with community highlighted	01/27/2011
5.	Eviction notice (if appropriate)	N/A
6.	Bldg inspection report & photos of bldg deficiencies (if appropriate)	N/A
7.	Post Office and community photos	01/21/2011
8.	Form 150, <i>Postmaster Workload Information</i>	02/09/2011
9.	Worksheet for calculating work service credit	02/09/2011
10.	Window transaction record	01/22/2011
11.	Record of incoming mail	01/22/2011
12.	Record of dispatched mail	01/22/2011
13.	Administrative postmaster/OIC comments	01/21/2011
14.	Inspection Service/local law enforcement vandalism reports	02/09/2011
15.	Post Office fact sheet	02/09/2011
16.	Community fact sheet	01/27/2011
17.	Alternate service options/cost analysis	02/09/2011
18.	Form 4920, <i>PO Closing or Consolidation Proposal—Fact Sheet</i> (with past three fiscal years of total revenue and revenue units)	02/09/2011
19.	Analysis of investigative findings/recommendations	02/17/2011
20.	Questionnaire instruction letter to postmaster/OIC	02/11/2011
21.	Cover letter, questionnaire, and enclosures	2/11/2011
22.	Returned customer questionnaires & PO response letters	02/11/2011
23.	Analysis of questionnaires	05/10/2011

Item No.	Description	Date Entered into Record
24.	Community meeting roster	03/01/2011
25.	Community meeting analysis	03/01/2011
26.	Community meeting letter (if community meeting held prior to questionnaire)	N/A
27.	Petition and Postal Service response letter (if appropriate)	N/A
28.	Congressional inquiry and Postal Service response letter (if appropriate)	N/A
29.	Proposal checklist	05/13/2011
30.	District notification to Government Affairs	03/08/2011
31.	Instructions to postmaster/OIC to post proposal	03/10/2011
32.	Invitation for comments exhibit	03/21/2011
33.	Proposal exhibit	03/21/2011
34.	Comment form exhibit	03/21/2011
35.	Instructions for postmaster/OIC to remove proposal	05/16/2011
36.	Round-date stamped proposals & invitations for comments	05/25/2011
37.	Notification of taking proposal & comments under consideration	05/23/2011
38.	Customer comments and Postal Service response letters	N/A
39.	Premature Postal Rate Commission appeal and Postal Service response letter (if appropriate)	N/A
40.	Analysis of comments	N/A
41.	Revised proposal (if appropriate)	N/A
42.	Updated Form 4920 (if appropriate)	N/A
43.	Certification of record	05/24/2011
44.	Log of Post Office discontinuance actions	05/24/2011
45.	Transmittal VP, delivery & retail, from DM, customer service	05/26/2011
46.	Headquarters' acknowledgment of receipt of record	05/26/2011
47.	Final determination transmittal letter from Headquarters	06/08/2011

Item No.	Description	Date Entered into Record
48.	Instruction letter to postmaster/OIC on posting	06/14/2011
49.	Round-date stamped final determination cover sheets	07/20/2011
50.	<i>Postal Bulletin</i> Post Office Change Announcement form	
51.	Appeal letter	07/18/2011
52.	Public notice postings on appeal (if appropriate)	
53.	Postal Rate Commission opinion on appeal affirming final determination (if appropriate)	
54.	Vice President, delivery and retail, instruction letter	
55.	Letter to customers	
56.	Notification to local Address Management Systems (AMS) to update AMS database	
57.	Announcement in <i>Postal Bulletin</i>	

01/07/2011GAIL DUBA
DISTRICT MANAGER
HAWKEYE PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 2 congressional district.

Post Office Name:	UNIONVILLE
Zip+4 Code:	52594-7721
EAS Level:	53
Finance Number:	189063
County:	Appanoose
Proposed Admin Office:	MORAVIA PO
ADMIN Miles Away:	9.0
Near Office Name:	UDELL PO
Near Miles Away:	7.0
Number of Customers:	
Post Office Box:	42
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	42

The above office became vacant when the postmaster was reassigned on 01/20/2006.

Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

AMY BALIK
Manager, Post Office Operations

Approval to Study for Discontinuance:

GAIL DUBA
DISTRICT MANAGER
HAWKEYE PFC

01/07/2011

DATE

cc: Area Manager, Public Affairs and Communication



NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 01/27/2011
Fax No: (319) 399-5502



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

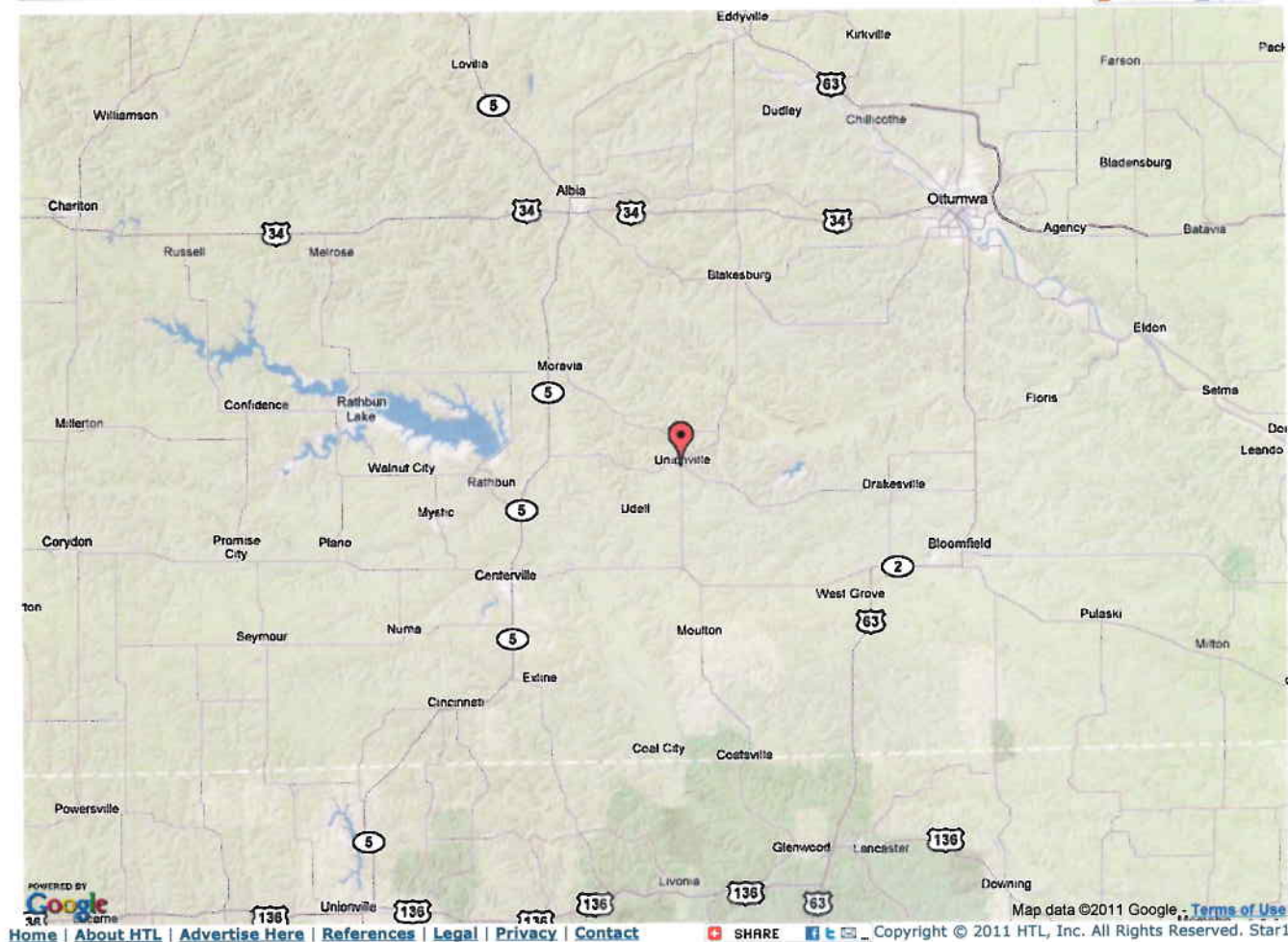
A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 02/10/2011
Fax No: (319) 399-5502

Unionville
in Appanoose County[Gazetteer](#) | [Cities](#) | [Counties](#) | [Maps](#) | [ZIP Codes](#) | [Features](#) | [Land](#) | [Census](#)[US Gazetteer](#) > [Iowa Gazetteer](#) > [Iowa Maps](#) > [Unionville Map](#)SHARE [f](#) [t](#) [e](#) [...](#)[Home](#) | [About HTL](#) | [Advertise Here](#) | [References](#) | [Legal](#) | [Privacy](#) | [Contact](#)SHARE [f](#) [t](#) [e](#) [...](#) Copyright © 2011 HTL, Inc. All Rights Reserved. Star10



Eviction Notice

A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/13/2011
Fax No: (319) 399-5502



Building Inspection Report

A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no building inspection report nor photos for this office

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/13/2011
Fax No: (319) 399-5502



Legion Building



Post Office

PS Form 150, Postmaster Workload Information

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Post Office, State & Zip Code UNIONVILLE, IA 52594		Postmaster's Signature FB2GR0	Date 02/08/2011
District Office, State & Zip Code HAWKEYE PFC, IOWA 52406		District Manager's Signature KT9VD4	Date 02/09/2011
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		53
2.	Finance Number	(1-6)	189063
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	42
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	42	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

<ol style="list-style-type: none"> 1. Enter current evaluated office level. 2. Enter the 6 digit post office finance number. 3. Enter number of general delivery families served. 4. Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's. 5. Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1821, <i>Carrier Route Report</i>, for the previous accounting period. 6. Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office. 7. Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing. 8. Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office. 9. Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office. 10. Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees. 11. Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office. 12. Enter the number of classified stations and/or branches that have carrier delivery service. 	<ol style="list-style-type: none"> 13. Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees. 14. Enter the total number of contract stations, rural stations and community post offices. <ul style="list-style-type: none"> (a) A contract station is a detached finance unit manned by non-postal employees. (b) A rural station is a post office box delivery unit serviced by a rural carrier. (c) A community post office is a contract unit which provides service in a small community. 15. To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety. <p>Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)</p> <ol style="list-style-type: none"> 16. Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation? 17. Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices? 18. Does office separate incoming mail to carrier routes for other associate offices? 19. Does office separate all incoming letter size mail to city, rural and/or star routes? 20. Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC? 21. Do you have a vehicle maintenance facility under your jurisdiction? 22. Do you have an air transfer office under your jurisdiction? 23. Do you occupy a government-owned building and lease a portion of the building to someone else? 24. Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)? 25. Does your office distribute food stamps?
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Worksheet for calculating Workload Service Credit (WSC) for Post Offices

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Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: UNIONVILLEOffice Zip+4: 52594 -7721District: HAWKEYE PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>42</u>	X 1.0	=	<u>42</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>42</u>

Revenue WSCs

First	25 revenue units: 1.00	X	<u>22</u> units	=	<u>22.00</u>
Next	275 revenue units: 0.50	X	<u>0</u> units	=	<u>0.00</u>
Next	700 revenue units: 0.25	X	<u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units: 0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:					<u>22.00</u>

Activity WSCs 42 + Revenue WSCs = 22.00 Base WSCs 64.00 = EAS Grade CPrevious evaluation: EAS grade 53Effective date of change in service hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

KAREN LENANE

KAREN.S.LENANE@USPS.GOV

Printed Name

Signature

HAWKEYE PFC District Review Coordinator

02/09/2011

Title

Date

Window Transaction Survey

Window Transaction Survey									
PO Name:	UNIONVILLE		ZIP+4:	52594 - 7721		Completed By:			
Survey Period:	01/08/2011		through		01/21/2011				
<p>Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.</p>									
Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.787)	
Sat - 01/08	0	0	0	0	0	0	0	0	
Sun - 01/09	0	0	0	0	0	0	0	0	
Mon - 01/10	2	2	0	0	0	0	0	0	
Tue - 01/11	4	1	0	0	1	0	0	0	
Wed - 01/12	1	1	0	0	1	0	0	0	
Thu - 01/13	3	2	0	0	0	0	0	0	
Fri - 01/14	1	1	0	0	0	0	0	0	
Sat - 01/15	0	0	0	0	1	0	0	0	
Sun - 01/16	0	0	0	0	0	0	0	0	
Mon - 01/17	0	0	0	0	0	0	0	0	
Tue - 01/18	5	1	0	0	0	0	1	0	
Wed - 01/19	2	1	0	0	0	4	0	0	
Thu - 01/20	3	0	0	0	0	0	1	0	
Fri - 01/21	1	0	0	0	0	0	0	0	
TOTALS	22	9	0	0	3	4	2	0	
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188	
Daily Average	1.9	1.1	0.0	0.0	1.0	0.8	0.4	0.0	
Average Number Daily Transactions:		4.4		Average Daily Retail Workload in Minutes:		5.2			

Survey of Incoming Mail

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Survey of Incoming Mail
(Record in Pieces)Post Office Name and Zip+4 UNIONVILLE 52594 - 7721Dates Recorded 01/08/2011 through 01/21/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 01/08	50	44	6	11	1	2	0	0
Sun - 01/09	0	0	0	0	0	0	0	0
Mon - 01/10	60	35	5	42	0	2	0	0
Tue - 01/11	24	13	5	3	1	0	0	0
Wed - 01/12	34	26	11	78	0	2	0	0
Thu - 01/13	55	25	16	5	3	2	0	0
Fri - 01/14	44	39	14	1	1	1	0	0
Sat - 01/15	76	33	2	8	5	0	0	0
Sun - 01/16	0	0	0	0	0	0	0	0
Mon - 01/17	0	0	0	0	0	0	0	0
Tue - 01/18	79	58	22	26	1	5	0	0
Wed - 01/19	37	30	2	45	0	0	0	0
Thu - 01/20	36	18	13	4	0	4	0	0
Fri - 01/21	65	22	15	4	4	1	0	0
TOTALS	560	343	111	227	16	19	0	0
Daily Average	50.9	31.2	10.1	20.6	1.5	1.7	0.0	0.0

Signature of Person Making Count: _____

Printed Name: _____

Date: _____

01/22/11**Conversion Rate**

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	2227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

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Survey of Dispatched Mail
(Record in Pieces)Post Office Name and Zip+4 UNIONVILLE 52594 - 7721Dates Recorded 01/08/2011 through 01/21/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 01/08	5	0	0	0	0	0	1	0
Sun - 01/09	0	0	0	0	0	0	0	0
Mon - 01/10	26	0	6	0	0	3	1	0
Tue - 01/11	37	0	3	0	0	0	1	0
Wed - 01/12	31	0	3	0	1	0	1	0
Thu - 01/13	13	1	4	0	2	0	1	0
Fri - 01/14	37	0	2	0	1	0	1	0
Sat - 01/15	13	0	4	0	0	0	1	0
Sun - 01/16	0	0	0	0	0	0	0	0
Mon - 01/17	0	0	0	0	0	0	0	0
Tue - 01/18	40	0	7	0	1	0	1	0
Wed - 01/19	12	0	4	0	1	0	1	0
Thu - 01/20	23	0	3	0	0	0	1	0
Fri - 01/21	13	0	3	0	0	0	1	0
TOTALS	250	1	39	0	16	3	11	0
Daily Average	22.7	0.1	3.5	0.0	1.5	0.3	1.0	0.0

Signature of Person Making Count:

Printed Name:

Date:

01/22/11

J1/21/2011

OIC/POSTMASTER

SUBJECT: UNIONVILLE Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the UNIONVILLE Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the UNIONVILLE Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to KAREN LENANE by 02/04/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>42</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>42</u>

If you have any comments on alternate means of providing services to the UNIONVILLE customers, please provide them below:

KAREN LENANE
Post Office Review Coordinator

Comments:

Here is a list of businesses, organizations, and churches that do business at the Unionville Post Office: Ayrton Teater/Teater's Salvage - 31725 Hwy J3T, Unionville Patricia Spring/Celebrating Home Consultant - 31832 Hwy J3T, Unionville Belva Ellison/Unionville Celebration Committee - 33760 477th St., Unionville Brian Lindberg/SoapCreek Outfitters and Lindberg's Insurance - 33271 Hwy J3T, Unionville Connie Burger/Knits n' Things - 12085 Hwy T61, Unionville Kathy Cornett/Cornett Photography - P.O. Box 4/207 W. Oak, Unionville Tim Hopkins/Timmy's Construction - 4515683 Arbor Blvd, Unionville Tim Moore/Moore's Service Station - P.O. Box 54/101 W. Union, Unionville Gwendolyn Kok/Arbonne Consultant - 14119 286th Ave, Moravia Enid Walker/Baptist Ladies Missionary - 100 E. Union Garrett Seebandt/4 Rivers Realty - 13868 286th Ave, Moravia Matt Leffler/Leffler Taxidermy - 29888 Hwy J3T, Moravia Dave Stice/Stice Construction - 816643 Hwy T61, Unionville Brent Cormeny/Cormeny Construction - 14634 Hwy

T61, Unionville Paul Stajcar/Stajcar Auto - 716225 Hwy T61, Unionville Rick Rysdam/Rysdam Construction - P.O. Box 113, Unionville Nancy Ewing/Unionville First Responders - P.O. Box 71/109 W. Union, Unionville Jesse Hill/Unionville Baptist Church - P.O. Box 115/100 E. Union, Unionville Joann Jackson/Unionville Methodist Church - 117 E. Union, Unionville Dave and Nancy Ewing/Ewing's Hardwood - P.O. Box 32, Unionville Marlin Knuckles/Unionville Legion Auxillary - P.O. Box 41 David Grove/Grove Kennels - 18733 330th Ave., Unionville Sharon West/West Kennels - 33992 485th St., Unionville Craig Miller/Miller's Racing - 30132 450th St., Unionville Ron Thomas/Thomas Farms - 16245 Arbor Blvd, Unionville Rick Hopkins/Bait and Tackle - 14377 Arbor Blvd, Unionville Bob Force/Force Lumber - 32789 407th St., Unionville Richard Kirby/Sells eggs - 204 E. Union, Unionville Helen Harrington/Alumni Banquet - P.O. Box 114, Unionville Travis Selix/Selix Lawn Care - P.O. Box 23/107 E. Oak, Unionville

cc: Official Record

01/25/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the UNIONVILLE Post Office, 52594 - 7721, located in Appanoose County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC

NBR records of mail theft or vandalism: 3

Comments/Findings:

No current/active investigations by USPIS

cc: Official Record



01/27/2011

*Centerville Police Department
Chief of Police
1125 W. VanBuren Street
Centerville, IA 52544*

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the UNIONVILLE Post Office, 52594 - 7721, located in Appanoose County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism: ____

Comments/Findings:

NO RECORD OF MAIL THEFT OR VANDALISM IN THIS AREA

ADMINISTRATIVE ASSISTANT
02-08-11

cc: Official Record

February 9, 2011

Centerville Police Department
Chief of Police
1125 W. VanBuren Street
Centerville, Iowa 52544

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the Unionville Post Office, 52594 located in Appanoose County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter.

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC

Enclosure: Return Envelope

No records of mail theft or vandalism



Comments/Findings: _____

Signature

Susan Hopkins

Title:

Administrative Assistant

Date:

02-14-11

Post Office Survey Sheet

Docket: 1385430

Page Nbr: 15

Post Office Survey Sheet

Post Office Name UNIONVILLE ZIP+4 52594-7721
 Congressional District 2 Date 02/09/2011

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

N/A Management initiated study

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? 30 days before end of the original lease term and each renewal term

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

N/A Management initiated study

5. List potential CPO sites.

N/A Management initiated study

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No

If yes, please identify them by name and address.

N/A

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

1 OIC; who is a career PTF clerk employee out of Seymour, Iowa

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

Rural carrier from Moravia delivers locked pouch around 11:00 am. Rural carrier comes back through town and picks up outgoing mail and register around 13:30.

How Post Office boxes are installed? 84

How Post Office boxes are used? 42

What are the window service hours? 09:00 - 13:00 M-F

11:00 - 13:00 S

What are the lobby hours? 24 hours M-F

11:00-13:00 S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

Postal inspector reported 3 records of mail theft or vandalism. No current/active investigations by USPIS

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? None
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. N/A Management initiated study
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? Senior citizens mail is taken to their house by OIC.
13.	<p>Rural delivery/HCR delivery.</p> <p>a. What is current evaluation? 41J</p> <p>b. Will this change result in the route being overburned? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, what accommodations will be made to adjust the route?</p> <p>c. How many boxes and miles will be added to the route? 42, box 3 Miles</p> <p>d. What would be the additional annual expense if the route is increased? 4088</p> <p>e. What is the one-time cost of CBU/parcel locker installation (id appropriate)? 0</p> <p>f. At what time of the day does the carrier begin delivery to the community? 11:00</p> <p>Will this delivery time be affected if the office is discontinued? (Y or N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, how? 0</p>
14.	<p>Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Current no fee box holders will have an increase in box rent if PO Box service is continued in another facility.</p>

Community Survey Sheet

Docket: 1385430

Page Nbr: 16

Community Survey Sheet

Post Office Name	<u>UNIONVILLE</u>	ZIP+4	<u>52594-7721</u>
Congressional District	<u>2</u>	Date	<u>01/27/2011</u>

1. Incorporated? ☐ Yes ☒ No

Local government provided by:

None

Police protection provided by:

Centerville Police Department

Fire protection provided by:

Moravia Fire Department

School location:

Moravia Community School

2. What population growth is expected? (Please document your source)

Minimal - Facilities Planning Website

3. What residential, commercial, or business growth is expected? (Please document your source)

Minimal - Facilities Planning Website

History. (Are there any special historical events related to the community?)

4. Are there any special community events to consider?

Is the Post Office facility a state or national historic landmark (see ASM 515.23)?

Check with the field real estate office when verification is needed.)

Town has a music festival, fox hunt, fourth of July celebration, and a winter wonderland celebration

5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?

retirees, commuters, and farmers

6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center.

Do employees of the office offer assistance to senior citizens and handicapped)?

What provisions can be made for these services if the Post Office is discontinued?

Public bulletin board. Senior citizens mail is taken to their house by OIC when weather is bad.

Highway Contract Route Cost Analysis Form

Docket: 1385430

Page Nbr: 17

Highway Contract Route Estimated Cost for Alternative Service

Office Name: UNIONVILLE

Office Zip+4: 52594 -7721

District: HAWKEYE PFC

1. Enter the number of additional boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional miles to be added to the route 0.00 x 10.40 hours per year 0.00

Total time added to the route 0.00

3. Enter the HCR hourly rate (Contact Area Manager, Purchasing/Contracting Officer) 0.00

Total additional compensation (HCR hourly rate x total time added to the route) 0.00

Rural Route Cost Analysis Form

Docket: 1385430

Page Nbr: 17a

Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: UNIONVILLE

Office Zip+4: 52594 -7721 District: HAWKEYE PFC

1. Enter the number of additional boxes to be added to the rural route 42

2. Enter the number of additional miles to be added to the route 3.00

Total (additional boxes x volume factor) 79.80

3. Enter the number of additional boxes to be added to the rural route	<u>42</u>		
Centralized boxes	<u>0.00</u>	x 1.00 Min	<u>0.00</u>
Regular L route boxes	<u>0.00</u>	x 1.82 Min	<u>0.00</u>
Regular Non-L route boxes	<u>42.00</u>	x 2.00 Min	<u>84.00</u>

Total additional box allowance 84.00

4. Enter the number of additional daily miles to be added to the rural route	<u>3.00</u>	x 12 Mileage Standard	<u>36.00</u>
--	-------------	-----------------------	--------------

Total additional minutes per week (miles carried to two decimal places) 199.80

5. Total additional annual minutes (additional minutes per week year)	<u>199.80</u>	x 52 Weeks	<u>10,389.60</u>
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6. Total additional annual hours (additional annual minutes/ 60 minutes per hour)	<u>10,389.60</u>	/ 60 Minutes	<u>173.16</u>
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7. Enter the rural cost per hour (see national payroll summary report – rural carrier, consolidated)	<u>33.74</u>		
--	--------------	--	--

Total Annual Cost (additional annual hours x rural cost per hour) 5,842.42

8. Enter lock pouch allowance (if applicable)			<u>1754.48</u>
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Total annual cost for alternate service (annual cost minus lock pouch allowance) 4,087.94

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 02/09/2011																								
2. Post Office Name UNIONVILLE		3. State and ZIP + 4 Code IA, 52594-7721																										
4. District, Customer Service HAWKEYE PFC	5. Area, Customer Service WESTERN	6. County Appanoose	7. Congressional District 2																									
8. Reason for Proposal to Discontinue Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was reassigned Occupied 01/20/2006 b. <input type="checkbox"/> OIC <input checked="" type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150)EAS-53 Downgraded from EAS-53 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 1 No of Non-Career- 0		a. Time M-F 09:00 - 13:00 Sat 11:00 - 13:00 Total Window Hours Per Week a. Lobby Time M-F 24 hours Sat 11:00-13:00 22.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 42 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 42 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions 4.40		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>62</td><td>22</td></tr> <tr><td>b. Newspaper</td><td>30</td><td>3</td></tr> <tr><td>c. Parcel</td><td>3</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>1</td></tr> <tr><td>e. Total</td><td>115</td><td>26</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	62	22	b. Newspaper	30	3	c. Parcel	3	0	d. Other	0	1	e. Total	115	26	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	62	22																										
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c. Parcel	3	0																										
d. Other	0	1																										
e. Total	115	26																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 8,315 \$ 8,644 \$ 8,495	b. EAS Step 1 PM Basic Salary (no Cola) \$ 14071	c. PM Fringe Benefits (33.5% of b.) \$4,714																								
16a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 10/31/2012 Annual Lease \$ 4080 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain:																												
17. Schools, Churches and Organization in Service Area: No: 7 Unionville Baptist Church 100 E Union Unionville Methodist Church 117 E Union Unionville Legion Auxillary PO Box 41 Alumni Banquet PO Box 114 Baptist Ladies Missionary 100 E Union Unionville First Responders 109 W Union Unionville Celebration Committee 33760 477th St		19. Administrative/Emanating Office (Proposed): Name MORAVIA PO EAS Level 16 Miles Away 9.0 Window Service Hours: M-F 08:30 16:00 SAT 08:30 10:00 Lobby Hours: M-F 08:00 19:00 SAT 06:00 15:00 PO Boxes Available: 118																										
18. Businesses in Service Area: No: 20 Teaters Salvage 31725 Hwy J3T Celebrating Home Consultant 31832 Hwy J3T SoapCreek Outfitters and Lindbergs Insurance 33271 Hwy J3T Knits n Things 12085 Hwy T61 Cornett Photography 207 W. Oak Timmys Construction 4515683 Arbor Blvd Moores Service Station 101 W Union Stice Construction 816643 Hwy T61 Cormeny Construction 14634 Hwy T61 Stajcar Auto 716225 Hwy T61 Rysdam Construction PO Box 113 Ewings Hardwood PO Box 32 Grove Kennels 18733 330th Ave West Kennels 33992 485th St Millers Racing 30132 450th St Thomas Farms 16245 Arbor Blvd Bait and Tackle 14377 Arbor Blvd Force Lumber 32789 407th St Richard Kirby sells eggs 204 E Union Selix Lawn Care 107 E Oak		20. Nearest Post Office (if different from above): Name UDELL PO EAS Level 51 Miles Away 7.0 Window Service Hours: M-F 14:00 16:00 SAT 08:30 10:30 Lobby Hours: M-F 14:00 16:00 SAT 08:30 10:30 PO Boxes Available: 41																										
21. Prepared by																												
Printed Name and Title LISA CARVER		Signature LISA CARVER		Telephone No. AC () (319) 399-2902																								
PO Discontinuance Coordinator Name KAREN LENANE		Telephone No. AC () (319) 399-2902		Location CEDAR RAPIDS, IOWA																								

Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the UNIONVILLE Post Office on 02/11/2011. Additionally, during the survey period, questionnaires were available at the UNIONVILLE Post Office to walk-in retail customers.

1. Number of Questionnaires

Total questionnaires distributed	42
Favorable to proposal	1
Unfavorable to proposal	8
Expressing no opinion	7
Total questionnaires received	16

Postal Concerns

The following postal concerns were expressed

1. **Concern (Favorable):**
Customers inquired about mailbox installation and maintenance
Response:
You expressed a concern about placement of your rural. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
2. **Concern (No Opinion):**
Customers expressed concern for those customers who are senior citizens and those with disabilities who are not able to go to adminoffice Post Office to pick up their mail
Response:
You expressed a concern for seniors and those with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the adminoffice postmaster.
3. **Concern (No Opinion):**
No Concern
Response:
4. **Concern (UnFavorable):**
Customers expressed concern for loss of community identity
Response:
You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
5. **Concern (UnFavorable):**
Customers expressed concern for loss of community identity
Response:
You expressed a concern that the Post Office is the heart of the community. Residents may continue to meet informally, socialize, and share information at other businesses, churches, residences in town or at the Unionville Community building. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
6. **Concern (UnFavorable):**
Customers expressed concern for loss of community identity
Response:
You expressed a concern that the town would seem dead without a Post Office. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
7. **Concern (UnFavorable):**
Customers expressed concern for loss of community identity
Response:
You expressed a concern that without a Post Office in town it would be the demise of the town. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
8. **Concern (UnFavorable):**
Customers expressed concern for loss of community identity
Response:
You expressed concern that the Post Office is your community's meeting place. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
9. **Concern (UnFavorable):**
Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
Response:
You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. We continue to see the trend of fewer visits to our Post Offices because everyone is looking for something faster, more convenient and simpler. Yet the Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

10. **Concern (Unfavorable):**
Customers expressed concern that postal employees at the adminoffice Post Office are rude
Response:
You expressed a concern that postal employees at bigger offices are cold and non personal. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner.
11. **Concern (Unfavorable):**
Customers were concerned about having to travel to another post office for service
Response:
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
12. **Concern (Unfavorable):**
Customers were concerned about loss of employment in the community
Response:
You expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
13. **Concern (Unfavorable):**
Customers were concerned about loss of employment in the community
Response:
You expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
14. **Concern (Unfavorable):**
Customers were concerned about mail security
Response:
You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
15. **Concern (Unfavorable):**
Customers were concerned about senior citizens
Response:
You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs.
16. **Concern (Unfavorable):**
Customers were concerned about senior citizens
Response:
You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
17. **Concern (Unfavorable):**
You were concerned about having to travel to another post office for service
Response:
You also expressed a concern about purchasing money orders and not able to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
18. **Concern (Unfavorable):**
You were concerned about having to travel to another post office for service
Response:
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
19. **Concern (Unfavorable):**
You were concerned about having to travel to another post office for service
Response:
You expressed a concern about the inconvenience of having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
20. **Concern (Unfavorable):**
You were concerned about having to travel to another post office for service
Response:
You expressed concern that you currently have 24 hour access to your mail. You will also have access day or night to your mail via rural delivery. Services provided at the post office will be available from the carrier, and customers will not have to travel to the post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Nonpostal Concerns

The following nonpostal concerns were expressed

1. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:

You expressed a concern about nonpostal services; nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. There is a bulletin board at the Moravia Post Office for public use.

2. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
3. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for that purpose.
4. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You stated that you utilized the public bulletin board for flyers or current events, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
5. **Concern (No Opinion):**
Customer expressed a concern about nonpostal services
Response:
You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
6. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
7. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes and current events in town. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
8. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern that the Post Office is the community's central meeting place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
9. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern that the Post Office is the hub of town. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
10. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You expressed a concern that the Post Office is the social gathering place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
11. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You stated that you utilized the public bulletin board for current events, farm sales, church dinners, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
12. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
13. **Concern (Unfavorable):**
Customer expressed a concern about nonpostal services
Response:
You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.

Community Meeting Roster

Postal Service Representative (Names and Titles):
 Amy Balik, Manager Post Office Operations Area 7
 Lisa Carver, PO Review Investigator

Date: 02/28/2011
 Time: 6:30

Total Number of Customers Present:

35

Place: Unionville Community building

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Richard & Maryanne Hopkins	100 N. Lake Unionville, Ia	52594	641-452-6642
Billy Holton	PO box 34 Unionville IA	52594	641-226-9260
Bonnie Holman		52571	
Conley Hlantz	PO Box 65	52594	641-452-6601
Deirdre Burkhalter	Box 61	52594	641-452-6669
Carol Burkhalter	Box 61	52594	641-452-6669
Kristal Bronson	Box 33	52594	641-452-6753
LARSEN BRONSON	Box 33	52594	452-6753
Richard & Denise Ewing	Box 55	52594	(641) 895-3993
Henry Herman	P. Box 25	52594	641-452-6454
Harner Cleaver	Box 96	52594	641-452-6454
Carol Palmer	Carpenter IA	52562	641-222-1347
Letha Corney	Box 2 Unionville	52594	641-895-1882
Rose Corney	Box 5 Unionville	52594	641-436-1461
TRAVIS SELLY	Box 23	52594	641-895-3681
Roger Sells	Box 36	52594	507-475-2711
Dorothy Smith	Box 62	52594	452-6643
Karen Burger	15124 Hwy 118	52571	641-895-7042
Helen Harrington	11-Oak St 113	52594	411-452-4611
Frank Donelli	507 W 7th Moulton	52572	641-642-3265
Marylou Nickolls			641-226-3293

Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

1. Concern (Favorable):
Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

2. Concern (No Opinion):
Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

3. Concern (No Opinion):
Customers were concerned about growth in the community

Response:

You expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

4. Concern (No Opinion):
Customers questioned the economic savings of the proposed discontinuance

Response:

You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

5. Concern (Unfavorable):
You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

6. Concern (Unfavorable):
Customers asked why their post office was being discontinued while others were retained

Response:

You asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

7. **Concern (UnFavorable):**

Customers expressed concern for loss of community identity

Response:

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses.

Nonpostal Concerns

1. **Concern (UnFavorable):**

Customer expressed a concern about nonpostal services

Response:

You expressed a concern about nonpostal services. Nonpostal services like the posting of City Council minutes normally provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.



A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/13/2011
Fax No: (319) 399-5502



A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/13/2011
Fax No: (319) 399-5502

Proposal Checklist

Section I

Responsiveness to Community Postal Needs

X
X
X
X
X
X
X
N/A
X
X
X
X
X
X
N/A
X
X

Tell what we are doing and why.
Is reason for discontinuance justified and documented in the record?
If suspended, what type of alternate service customers are now receiving?
Reason for vacancy and information on postmaster/OIC
Number of customers and type of service they received and will receive.
Hours of service, daily window transaction average, number of permit mailers, and postage meter users.
Last three fiscal years of revenue and revenue units.
Decline in service workload/reduction in EAS level, if appropriate.
Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.
Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.
If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.
Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.
Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.
Information on petitions and congressional inquiries included with Postal Service responses.
Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.
Advantages and disadvantages of proposed alternate service.
Any other pertinent information concerning Postal Service needs.

Section II

Effect on the Community

X
X
X
X
X
X
X
X
X
X
X
X
X

Brief background of area, community government, population, etc.
Number of businesses, religious institutions, schools, local government offices, social organizations, etc.
Was Post Office used as meeting place?
Was Post Office a shelter for a bus stop?
Did the Post Office have a public bulletin board?
Were government forms available at the Post Office?
Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?
What is the historical value of the office?
Is an address change necessary?
Will the community identity be preserved?
What are the growth trends (flat, up, down)?
Were any other nonpostal items identified?

Section III

Effect on Employees

X

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-53, Minimum, no COLA)

Fringe benefits 33.5%

Rental costs, excluding utilities

Total annual costs

Less estimated cost of replacement service

Total annual savings

\$	14071
\$	4714
\$	4080
\$	22865
-	4088
\$	18777

A one-time expense of \$ 0 will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date

Asia K. Law

(Signature)

5-13-11



03/08/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the UNIONVILLE Post Office
Docket No. 1385430

This is to advise you that on 03/21/2011, I will post for public comment a proposal to close the UNIONVILLE Post Office in Appanoose, Congressional District No. 2.

If you have any questions, please call KAREN LENANE District Review Coordinator at (319) 399-2902.

GAIL DUBA
District Manager
HAWKEYE PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal

03/10/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
UNIONVILLE Proposal
Docket No. 1385430 - 52594


Please post the enclosed proposal to close the UNIONVILLE Post Office in the lobby. The proposal must be posted in a prominent place from 03/21/2011 through close of business on 05/22/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual, Section 352.6. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (319) 399-2902.

for 
KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

UNITED STATES POSTAL SERVICE

Invitation for Comments on the Proposal to CLOSE

the UNIONVILLE Post Office

and Establish Rural Route Service Service

To the customers of the UNIONVILLE Post Office:

The Postal Service is considering the close of the UNIONVILLE Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 03/21/2011 through 05/22/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the UNIONVILLE PO. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.

Sincerely,



AMY BALIK
AMY BALIK
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

Date of Posting: 03/21/2011

Posting Round Date:

Date of Removal: 05/22/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE UNIONVILLE, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1385430 - 52594

RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Unionville, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Moravia Post Office, located nine miles away.

The postmaster position became vacant when the postmaster was reassigned on January 20, 2006. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Unionville Post Office, an EAS-53 level, provides service from 09:00 to 13:00 Monday - Friday, 11:00 to 13:00 on Saturday and lobby hours of 24 hours on Monday - Friday and 11:00-13:00 on Saturday to 42 post office box customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,315 (22 revenue units) in FY 2008; \$8,644 (23 revenue units) in FY 2009; and \$8,495 (22 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 28, 2011, representatives from the Postal Service were available at Unionville Community building to answer questions and provide information to customers. 35 customer(s) attended the meeting.

On February 11, 2011, 42 questionnaires were distributed to delivery customers of the Unionville Post Office. Questionnaires were also available over the counter for retail customers at the Unionville Post Office. 16 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 8 unfavorable, and 7 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Moravia Post Office, an EAS-16 level office. Window service hours at the Moravia Post Office are from 08:30-11:30 13:30-16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 118 post office boxes available.

Retail service is also available at the Udell Post Office an EAS-51 level office, located seven miles away. Window service hours at Udell Post Office are from 14:00 16:00, Monday through Friday and 08:30 10:30 on Saturday. There are 41 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity

Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
2. **Concern:** Customers expressed concern for loss of community identity

Response: The customer expressed a concern that the Post Office is the heart of the community. Residents may continue to meet informally, socialize, and share information at other businesses, churches, residences in town or at the Unionville Community building. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
3. **Concern:** Customers expressed concern for loss of community identity

Response: The customer expressed a concern that the town would seem dead without a Post Office. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
4. **Concern:** Customers expressed concern for loss of community identity

Response: The customer expressed a concern that without a Post Office in town it would be the demise of the town. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing

- Concern:** Customers expressed concern for loss of community identity
- Response:** The customer expressed concern that the Post Office is your community's meeting place. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
6. **Concern:** Customers expressed concern for those customers who are senior citizens and those with disabilities who are not able to go to adminoffice Post Office to pick up their mail
- Response:** The customer expressed a concern for seniors and those with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the adminoffice postmaster.
7. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
- Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. We continue to see the trend of fewer visits to our Post Offices because everyone is looking for something faster, more convenient and simpler. Yet the Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
8. **Concern:** Customers expressed concern that postal employees at the adminoffice Post Office are rude
- Response:** The customer expressed a concern that postal employees at bigger offices are cold and non personal. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner.
9. **Concern:** Customers inquired about mailbox installation and maintenance
- Response:** The customer expressed a concern about placement of your rural. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
10. **Concern:** Customers were concerned about having to travel to another post office for service
- Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
11. **Concern:** Customers were concerned about loss of employment in the community

- Response:** The customer expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
12. **Concern:** Customers were concerned about loss of employment in the community
- Response:** The customer expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
13. **Concern:** Customers were concerned about mail security
- Response:** The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
14. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs.
5. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
16. **Concern:** You were concerned about having to travel to another post office for service
- Response:** The customer also expressed a concern about purchasing money orders and not able to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
17. **Concern:** You were concerned about having to travel to another post office for service
- Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
18. **Concern:** You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about the inconvenience of having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

19. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed concern that you currently have 24 hour access to your mail. You will also have access day or night to your mail via rural delivery. Services provided at the post office will be available from the carrier, and customers will not have to travel to the post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

20. **Concern:**

Customers asked why their post office was being discontinued while others were retained

Response:

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

21. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

Response:

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

22. **Concern:**

Customers were concerned about growth in the community

Response:

The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

23. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the

the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.
4. A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Unionville is an unincorporated community located in Appanoose County. The community is administered politically by None. Police protection is provided by the Centerville Police Department. Fire protection is provided by the Moravia Fire Department. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Unionville Baptist Church 100 E Union Unionville Methodist Church 117 E Union Unionville Legion Auxillary PO Box 41 Alumni Banquet PO Box 114 Baptist Ladies Missionary 100 E Union Unionville First Responders 109 W Union Unionville Celebration Committee 33760 477th St , Teaters Salvage 31725 Hwy J3T Celebrating Home Consultant 31832 Hwy J3T SoapCreek Outfitters and Lindbergs Insurance 33271 Hwy J3T Knits n Things 12085 Hwy T61 Cornett Photography 207 W. Oak Timmys Construction 4515683 Arbor Blvd Moores Service Station 101 W Union Stice Construction 816643 Hwy T61 Cormeny Construction 14634 Hwy T61 Stajcar Auto 716225 Hwy T61 Rysdam Construction PO Box 113 Ewings Hardwood PO Box 32 Grove Kennels 18733 330th Ave West Kennels 33992 485th St Millers Racing 30132 450th St Thomas Farms 16245 Arbor Blvd Bait and Tackle 14377 Arbor Blvd Force Lumber 32789 407th St Richard Kirby sells eggs 204 E Union Selix Lawn Care 107 E Oak . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Unionville Post Office will be available at the Moravia Post Office. Government forms normally provided by the Post Office will also be available at the Moravia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|---|
| 1. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. There is a bulletin board at the Moravia Post Office for public use. |
- | | |
|--------------------|--|
| 2. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspendoffice Post Office will be available at the adminoffice Post Office. Government forms normally provided by the post office will also be available at the adminoffice Post Office or by contacting your local government agency. |
- | | |
|--------------------|---|
| 3. Concern: | Customer expressed a concern about nonpostal services |
|--------------------|---|

- Response:** The customer expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
4. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern about nonpostal services. You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for that purpose.
5. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes and current events in town. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
6. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern that the Post Office is the community's central meeting place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
7. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern that the Post Office is the hub of town. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
8. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern that the Post Office is the social gathering place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
9. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board for current events, farm sales, church dinners, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
10. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board for flyers or current events, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
11. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
2. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the
 UNIONVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date _____



05/16/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 05/22/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

KAREN LENANE
Post Office Review Coordinator
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998



A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 36. The round dated copies of the proposal have been received.

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/25/2011
Fax No: (319) 399-5502

Date of Posting: 03/21/2011

Posting Round Date:



Date of Removal: 05/22/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE UNIONVILLE, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1385430 - 52594

Date of Posting: 03/21/2011

Date of Removal: 05/22/2011



UNITED STATES POSTAL SERVICE

Invitation for Comments on the Proposal to CLOSE

the UNIONVILLE Post Office



and Establish Rural Route Service Service

To the customers of the UNIONVILLE Post Office:

The Postal Service is considering the close of the UNIONVILLE Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 03/21/2011 through 05/22/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the UNIONVILLE PO. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.

Sincerely,

for
AMY BALIK
AMY BALIK
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998



Date of Posting: 03/21/2011

Posting Round Date:

Date of Removal: 05/22/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE UNIONVILLE, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1385430 - 52594

Date of Posting: 03/21/2011

Date of Removal: 05/22/2011

UNITED STATES POSTAL SERVICE

Invitation for Comments on the Proposal to CLOSE

the UNIONVILLE Post Office

and Establish Rural Route Service Service

To the customers of the UNIONVILLE Post Office:

The Postal Service is considering the close of the UNIONVILLE Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 03/21/2011 through 05/22/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the UNIONVILLE PO. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.

Sincerely,

Lisa Carver

AMY BALIK
AMY BALIK
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998

**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date 05/23/2011

Postal Customers of the Unionville Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to consolidate the Unionville Post Office, which was posted 03/21/2011 through 05/22/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Unionville Post Office who disagrees will have the right to appeal that decision to the Postal Rate Commission in Washington, DC.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stacy St. John".

STACY ST. JOHN
PO BOX 9998
CEDAR RAPIDS, IOWA 52406-9998



05/25/2011

MEMO TO THE RECORD

SUBJECT: UNIONVILLE
Docket Number 1385430 - 52594

The proposal to consolidate the UNIONVILLE was posted with an "Invitation for Comments," at the UNIONVILLE from 03/21/2011 through 05/22/2011 . No comments were received. There is no change to the original proposal. Accordingly, there is no need to modify the proposal to address comments.

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC District



A. Office

Name: UNIONVILLE State: IA Zip Code: 52594
Area: WESTERN District: HAWKEYE PFC
Congressional District: 2 County: Appanoose
EAS Grade: 53 Finance Number: 189063
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Karen Lenane
Title: HAWKEYE PFC Post Office Review Coordinator
Tele No: (319) 399-2902

Date: 05/25/2011
Fax No: (319) 399-5502

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 05/13/2011																								
2. Post Office Name UNIONVILLE		3. State and ZIP + 4 Code IA, 52594-7721																										
4. District, Customer Service HAWKEYE PFC	5. Area, Customer Service WESTERN	6. County Appanoose	7. Congressional District 2																									
8. Reason for Proposal to Discontinue Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was reassigned Occupied 01/20/2006 b. <input type="checkbox"/> OIC <input checked="" type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150)EAS-53 Downgraded from EAS-53 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 1 No of Non-Career- 0		a. Time M-F Sat Total Window Hours Per Week a. Lobby Time M-F 24 hours Sat 11:00-13:00 22.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 42 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 42 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions 4.40		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>82</td><td>22</td></tr> <tr><td>b. Newspaper</td><td>30</td><td>3</td></tr> <tr><td>c. Parcel</td><td>3</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>1</td></tr> <tr><td>e. Total</td><td>115</td><td>26</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	82	22	b. Newspaper	30	3	c. Parcel	3	0	d. Other	0	1	e. Total	115	26	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	82	22																										
b. Newspaper	30	3																										
c. Parcel	3	0																										
d. Other	0	1																										
e. Total	115	26																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 8,315 \$ 8,644 \$ 8,495	b. EAS Step 1 PM Basic Salary (no Cola) \$ 14071	c. PM Fringe Benefits (33.5% of b.) \$4,714																								
16a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 10/31/2012 Annual Lease \$ 4080 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain:																												
17. Schools, Churches and Organization in Service Area: No: 7 Unionville Baptist Church 100 E Union Unionville Methodist Church 117 E Union Unionville Legion Auxillary PO Box 41 Alumni Banquet PO Box 114 Baptist Ladies Missionary 100 E Union Unionville First Responders 109 W Union Unionville Celebration Committee 33760 477th St		19. Administrative/Emanating Office (Proposed): Name MORAVIA EAS Level Miles Away 9.0 08:30-11:30 Window Service Hours: M-F 13:30-16:00 SAT 08:30 10:00 Lobby Hours: M-F 06:00 19:00 SAT 06:00 15:00 PO Boxes Available: 118																										
18. Businesses in Service Area: No: 20 Teaters Salvage 31725 Hwy J3T Celebrating Home Consultant 31832 Hwy J3T SoapCreek Outfitters and Lindbergs Insurance 33271 Hwy J3T Knits n Things 12085 Hwy T61 Cornett Photography 207 W. Oak Timmys Construction 4515683 Arbor Blvd Moores Service Station 101 W Union Stice Construction 816643 Hwy T61 Cormeny Construction 14634 Hwy T61 Stajcar Auto 716225 Hwy T61 Rysdam Construction PO Box 113 Ewings Hardwood PO Box 32 Grove Kennels 18733 330th Ave West Kennels 33992 485th St Millers Racing 30132 450th St Thomas Farms 16245 Arbor Blvd Bait and Tackle 14377 Arbor Blvd Force Lumber 32789 407th St Richard Kirby sells eggs 204 E Union Selix Lawn Care 107 E Oak		20. Nearest Post Office (if different from above): Name UDELL EAS Level Miles Away 7.0 Window Service Hours: M-F 14:00 16:00 SAT 08:30 10:30 Lobby Hours: M-F 14:00 16:00 SAT 08:30 10:30 PO Boxes Available: 41																										
21. Prepared by																												
Printed Name and Title LISA CARVER		Signature LISA CARVER		Telephone No. AC () (319) 399-2902																								
PO Discontinuance Coordinator Name KAREN LENANE		Telephone No. AC () (319) 399-2902		Location CEDAR RAPIDS, IOWA																								



05/24/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
UNIONVILLE
Docket Number 1385430 - 52594

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in blue ink, appearing to read "JAIL DUBA", written over a horizontal line.

JAIL DUBA
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code:	UNIONVILLE, IA, 52594-7721
EAS Level:	53
District:	HAWKEYE PFC
County:	Appanoose
Congressional District:	2
Proposal:	<input checked="" type="checkbox"/> Close <input type="checkbox"/> Consolidate
Reason For Propsed:	was reassigned
Alternate Service Proposed:	Rural Route Service
Customers Affected:	
Post Office Box:	42
General Delivery:	0
Rural Route:	0
Highway Contract Route (HCR):	0
City Route:	0
Intermediate Rural:	0
Intermediate HCR:	0
Total number of customers:	42

Date	Action
01/20/2006	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
	Postmaster vacancy occurred. Reason: was reassigned
	OIC: Career: 1 Noncareer: 0 Other Employees: 1
01/07/2011	District manager authorization to study.
02/11/2011	Questionnaires sent to customers. Number sent: 42 Number Returned: 16
	Analysis: Favorable 1 Unfavorable 8 No Opinion 7
	Petition received. Number of signatures: 0
	Concerns expressed:
	Congressional inquiry received: No
	Concerns expressed:
03/08/2011	Proposal and checklist sent to district for review.
03/08/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
03/08/2011	Proposal and invitation for comments posted and round-dated.
05/25/2011	Proposal and invitation for comments removed and round-dated.
None	Comment Analysis:
	Favorable 0 Unfavorable 0 No Opinion 0 0
	Premature PRC appeal received.
	Concerns expressed:
05/13/2011	Updated PS Form 4920 completed (if necessary).
05/24/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.

	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal: Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

KAREN LENANE _____ Name/Title	(319) 399-2902 _____ Telephone Number
KAREN LENANE _____ District Post Office Review Coordinator	(319) 399-2902 _____ Telephone Number

Post



February 11, 2011

OIC/POSTMASTER

SUBJECT: Unionville Post Office

Enclosed are questionnaires addressed to customers of the Unionville Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customers who wish to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by March 3, 2011 for further review.

A handwritten signature in cursive script that reads "Lisa Carver".

Lisa Carver
Post Office Review Investigator

Enclosures

February 11, 2011

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the Unionville Post Office was reassigned on 01/20/2006. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 4.40 daily retail window transactions. The reduced workload suggests that the maintenance of an independent office in Unionville may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, to roadside boxes installed by the customers. This service would be performed by a rural route carrier and would involve closing our operations at the Unionville Post Office.

We estimate that rural route carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Moravia Post Office, located 9 miles away. Hours of service at this office are 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 4:00 p.m. Monday through Friday, and Saturday 8:30 a.m. to 10:00 a.m. Post office box service is available at this location for a fee.

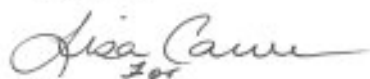
If a change to carrier service is implemented, customers will continue to use the name Unionville, IA 52594 in their mailing address. If you would like to provide input into a decision to permanently change to rural route service, please return the enclosed questionnaire by March 1, 2011, using the pre-addressed envelope provided. Please be aware that if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

If you would like an opportunity to discuss this form of service with us, postal representatives will present a community meeting at the Unionville gym on Monday, February 28, 2011, at 6:30pm to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time. The enclosure entitled "United States Postal Service Summary of Post Office Change Regulations" describes what is involved in making a formal proposal if a permanent change in postal service appears warranted.

If you have any questions, you may contact Lisa Carver, Post Office Review Investigator at 309-798-2302.

Thank you for your assistance.

Sincerely,



Amy Balik
Manager, Post Office Operations
PO Box 9998
Newton, IA 50208-9998

Enclosures: Questionnaire and return envelope
Summary of Post Office Change Regulations
Carrier delivery information

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|-----------------------------|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☐

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain. _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☐Name: _____
(please print your name)

Address: _____

Telephone number: _____ Date: _____

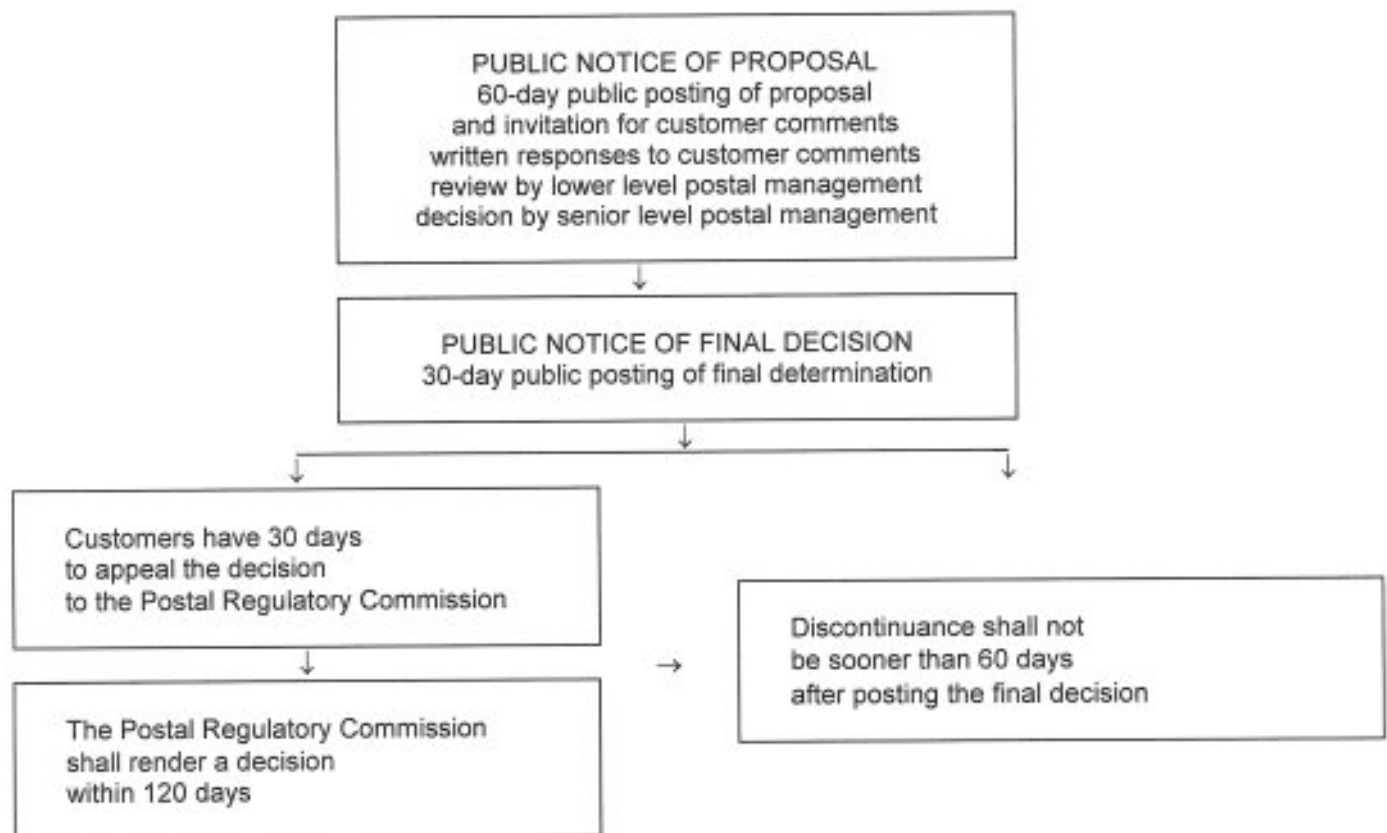
Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

SUMMARY OF POST OFFICE CHANGE REGULATIONS

Certain regulations based on federal law apply when postal managers propose to replace a post office with an alternate form of postal service. These regulations are designed to ensure that the reasons for proposing such changes in postal service are fully disclosed at a stage when customers can make helpful contributions toward a final decision. The full text of the statutory regulations appears in Title 39, United States Code, Section 404(b), while the implementing regulations appear in Title 39, Code of Federal Regulations, Part 241.3.

An initial investigation and any subsequent formal proposal to discontinue a post office originate with postal field managers responsible for post offices in that area. The proposal must explain the services recommended as substitutes and the rationale that supports this recommendation. The written proposal is prominently posted for 60 days at affected post offices, along with an "Invitation for Comments," which formally invites customer comments. At the end of the 60-day comment period, additional review is made at lower and upper levels of postal management.

When a final decision is made at Postal Headquarters in Washington, DC, that decision is posted in affected post offices for 30 days, during which customers may appeal the decision to the Postal Regulatory Commission in Washington, DC. The Postal Regulatory Commission has 120 days to consider and decide an appeal. Even without an appeal, no post office may be closed sooner than 60 days after the public posting of the final decision.





POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package **MUST** have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while travelling to or from work, or shopping, or for personal needs?

Yes ☐No ☐

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain. _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☐Name: _____
(please print your name)

Address: _____

Telephone number: _____ Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

MEMO TO THE RECORD

February 28, 2011

I was not able to respond to the questionnaire because it was returned without a name or return address.



Lisa K Carver
Post Office Review Investigator

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government
forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens,
persons with disabilities, etc. Yes ☐ No ☒

If yes, please explain: _____

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☒ No ☐

If yes, please explain: our Post office is our little community central

meeting Pt. it's where we catch up w/ neighbors + friends,

Show off our new babies + use the only comm. bulletin

board in town. I use the post office daily to not only pick

up our mail but not including Bills I mail out at least

40 envelopes + one prg a month. With out the Unionville PO

I would resort in E-mail + sending letters + pictures to family

will be a lost Art w/our family. And NO I would not use a

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

~~Yes~~ ☒

No ☒

If yes, which offices: N/A

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain. As Stated on the other side I would

no longer use any other PO options besides picking

up my mail. And even that I would prob. go to

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒

Personal needs

☒

Banking

☒

Employment

☒

Social needs

☒

Centerville or Ottumwa

the Post office is one of

our only two businesses in

town!

5. Do you currently use local businesses in the community?

Yes ☐

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐

No ☐

Name: Brittney Selix P.O. Box 23
(please print your name)

Address: 107 E OAK St Unionville IA 52594

Telephone number: 641.895.1986 Date: 2.16.2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

BRITTNEY SELIX

PO BOX 23
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Post Office is the community's central meeting place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You expressed a concern that postal employees at bigger offices are cold and non personal. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner.
- You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
- You expressed concern that the Post Office is your community's meeting place. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Amy Balk
for Amy Balk
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☒Worse ☐

Please explain. _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ CENTERVILLE

Personal needs

☒ CENTERVILLE

Banking

☒ CENTERVILLE

Employment

☐

Social needs

☐

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☒Name: CONLEY - ELAINE GLANTZ
(please print your name)Address: P.O. BOX 65 UNIONVILLE, IA 52594Telephone number: 641-452-6601 Date: 2-15-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

CONLEY & ELAINE GLANTZ

PO BOX 65

UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Lisa Carver
for

Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☐
- b. Resetting/using postage meter Yes ☐ No ☐

Nonpostal Services

- a. Picking up government
forms (such as tax forms) Yes ☐ No ☐
- b. Using for school bus stop Yes ☐ No ☐
- c. Assisting senior citizens,
persons with disabilities, etc. Yes ☐ No ☐

If yes, please explain: _____

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☐ No ☐

If yes, please explain: We post what is going on in our
community, for sale items, looking for work, lost & found
items, public meetings.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☐Worse ☒

Please explain. Very inconvenient and that is an understatement. It would be terrible.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

Centerville

Personal needs



Banking

Centerville

Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☒

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☒ too old

Name: DOROTHY JEAN SMITH
(please print your name)

Address: Unionville, Iowa.

Telephone number: 452-6646 Date: 2/16/2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

DOROTHY JEAN SMITH

PO BOX 62
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that the Post Office is the hub of town. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
- You expressed a concern about the inconvenience of having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes and current events in town. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. We continue to see the trend of fewer visits to our Post Offices because everyone is looking for something faster, more convenient and simpler. Yet the Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

for Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

United States Postal Service

You wanted to know our thoughts, We are a small community, everyone is really upset & mad about it. It is the Hub of our little town. It holds our community together, its where you see neighbors & friends, keep up on daily things going on in town. The bulletin board is very important to us, we see the town council report each Mo. Meetings coming up. Work wanted. Important things the public need to know. Has been very home near here for 60 years, has a rural mail box. We moved to town 3 1/2 yrs. ago, the Post Office was a luxury to us. Could do all our business right here. Most all in country come in to town to send mail. I thought this was a modern world, not backggs & Med. T. days.

I hope Maronia is happy, been trying to close it for 15 yrs. They sucked in our school & now our Post Office. We are just a little spoke in your Big Wheel. You have no idea what little communities are and don't care I guess.

We ~~are~~ are all good people here, just trying to hold on to our little community. Keep it together.

Dorothy Jean Smith

Box 62

Unionville, Pa.

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
|--------------------------------|---|-----------------------------|

- | | | |
|----------|------------------------------|-----------------------------|
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|----------|------------------------------|-----------------------------|

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☐Worse ☒Please explain, Would not drive 9 miles to
Moravia

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☐Ottumwa & Centerville

Personal needs

☐""

Banking

☐"

Employment

☐Retired

Social needs

☐Ottumwa, Centerville, Des Moines

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☒Name: Marlin G. Nuckolls

(please print your name)

Address: 206 E. Oak St. Box 41, Unionville, IaTelephone number: 641-777-1649 Date: 2-12-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

MARLIN G. NUCKOLLS

PO BOX 41
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balik".

Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☐
- b. Resetting/using postage meter Yes ☐ No ☐

Nonpostal Services

- a. Picking up government
forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens,
persons with disabilities, etc. Yes ☐ No ☐

If yes, please explain: _____

- d. Using public bulletin board Yes ☐ No ☒

- e. Other Yes ☐ No ☒

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☒Worse ☐

Please explain. _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☒Name: Kay Hazzard
(please print your name)Address: Box 85 109 E. Union, Unionville, IaTelephone number 441-452-6663 Date: 2/17/11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

KAY HAZZARD

PO BOX 85
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balik".

for Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board Yes ☒ No ☐

e. Other Yes ☒ No ☐

If yes, please explain: It is the heart of our small

community.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒No ☐If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☒Worse ☐Please explain. _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☒No ☐

Name:

Letha Cormeny
(please print your name)

Address:

Box 42 Unionville Iowa 52594

Telephone number:

641-895-1882

Date:

2-21-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

LETHA CORMENY

PO BOX 42
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. There is a bulletin board at the Moravia Post Office for public use.
- You expressed a concern that the Post Office is the heart of the community. Residents may continue to meet informally, socialize, and share information at other businesses, churches, residences in town or at the Unionville Community building. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balik".

Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices:

Centerville Post office

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☒

Worse ☐

Please explain.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒
Centerville / Ottumwa

Personal needs

☒
Centerville / Ottumwa

Banking

☒
Centerville / Bloomfield

Employment

☒
Centerville / Bloomfield

Social needs

☐

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐

No ☒

Name:

Kimberly A Gleem

(please print your name)

Address:

PO Box 101- / 101 East Oak Unionville In

Telephone number:

452-6410

Date:

2-17-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

My Concern is where our
mail boxes will be set up
for Rural Carrier.

If set up on our Street
with our Street address
I wouldn't mind a rural
box. If not set up on
our Street I would
probably go to another
town + set up a PO Box

Rita Green
101 East Oak
Centerville Ia 52594



03/03/2011

KIMBERLY A GREENE

PO BOX 101
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about placement of your rural. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balik".

for Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: I post church business so public
knows what's going on with benefit suppers
and such.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐Just as Good ☐No Opinion ☐Worse ☒Please explain. I'm 87 years old and transportationwould be a problem for me.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ CentervillePersonal needs ☒ CentervilleBanking ☒ CentervilleEmployment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐No ☒Name: Harner Cleaver
(please print your name)Address: 103 E Union St Unionville Iowa 52594Telephone number: 614 526 617 Date: 2-14-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

GARNER CLEAVER

103 E UNION ST
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the suspendoffice Post Office will be available at the adminoffice Post Office. Government forms normally provided by the post office will also be available at the adminoffice Post Office or by contacting your local government agency.
- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You expressed a concern for seniors and those with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the adminoffice postmaster.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balk".

for Amy Balk
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: _____

Helping in the office citizens persons when this is in.

d. Using public bulletin board	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please explain: *Church dinners, American Legion Auxiliary meals & lunches, Farm sales, & last & found dogs & other things*

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain. I like the way I receive my mail, &
I would like to keep our Post Office

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☐ Centerville & Okemwa So.

Personal needs

☐ Centerville, So.

Banking

☐ Centerville, So.

Employment

☐ _____

Social needs

☐ Centerville, So.

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐

No ☒

Name: Helen J Harrington
 (please print your name)

Address: Post Office Box 114 Unionville, So. 52594

Telephone number: 641 452 6611 Date: Feb. 14 11

Please add any additional comments on a separate piece of paper and attach it to this form.
 Thank you for taking the time to complete this questionnaire.



03/03/2011

HELEN J. HARRINGTON

PO BOX 114
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You stated that you utilized the public bulletin board for current events, farm sales, church dinners, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
- You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script that reads "Amy Balik".

for Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Once in a while	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens, persons with disabilities, etc. Yes ☐ No ☒

If yes, please explain: _____

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☒ No ☐

If yes, please explain: Social Gathering place for
Townpeople, some peoples Reason for getting
up in the morning!!!!, Town would seem dead
without The Post Office.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: No other Post offices are closed in the morning & when I get off work, Unionville lobby is open 24 HRS A DAY.

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain. I would feel Bad because the people that work ~~would~~ at the Unionville Post Office would end up Being Unemployed.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ Ottumwa, Centerville
 Personal needs ☒ Centerville, Ottumwa
 Banking ☒ Ottumwa, Centerville, IA
 Employment ☒ Ottumwa IA
 Social needs ☒ Ottumwa, Centerville

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

No need to go uptown any more.!!!

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐

No ☒

Name: Henry Herman
 (please print your name)

Address: P O Box 25 Unionville IA 52594

Telephone number: 641 452 6454 Date: Feb 12, 2011

Please add any additional comments on a separate piece of paper and attach it to this form.
 Thank you for taking the time to complete this questionnaire.



03/03/2011

HENRY HERMAN

PO BOX 25
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed concern that you currently have 24 hour access to your mail. You will also have access day or night to your mail via rural delivery. Services provided at the post office will be available from the carrier, and customers will not have to travel to the post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
- You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
- You expressed a concern that the town would seem dead without a Post Office. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
- You expressed a concern that the Post Office is the social gathering place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

for Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Putting up flyers or benefit
bulletins, or current events

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain. I do not have a driver's license
and need to buy money orders at the
Unionville Post Office. I live 2 blocks away

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☐ Ottumwa once a month

Personal needs

☐ Ottumwa, Drakesville Bloomfield

Banking

☐ Bloomfield once a month

Employment

☐ Disabled

Social needs

☐ Don't have any

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐

No ☒

Name: Kevin G. Phillips
(please print your name)

Address: 112 East Union St Unionville Ia

Telephone number: 641-455-4626 Date: 2-21-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

I might add I feel that it is worth
mentioning someone will be losing their
job at the Post Office & she needs it!



03/03/2011

KEVIN PHILLIPS

112 EAST UNION STREET
UNIONVILLE, IA 52594

Dear Postal Service Customer:

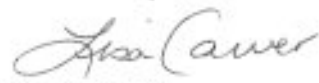
Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
- You also expressed a concern about purchasing money orders and not able to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- You stated that you utilized the public bulletin board for flyers or current events, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,


for Amy Balik

Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices:

Blakesburg

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☒

Worse ☐

Please explain.

We would hate to see our Post Office close. We are a small town but we would like to keep it the way it is.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it?

Yes ☐

No ☒

Name:

Paul + Doris Burkhalter

(please print your name)

Address:

Box 61

Unionville, Ia

Telephone number:

646 452-6669

Date:

2-13-2011

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

We hate to hear
a possible closing
of our post office.
When things like
this is done it
is slowly a demise
of the little towns.

Also employees
losing a job.

Please think twice
before closing our
post office.





03/03/2011

PAUL & DORIS BURKHALTER

PO BOX 61
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that without a Post Office in town it would be the demise of the town. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.
- You expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
- You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balik".

for Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service. Post Office box service will be available from the Community Post Office together with all other retail services except for permit mailings and postage meter settings, which will require new arrangements. How would you feel about replacing the current Post Office with a Community Post Office?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain. Not clear to what a Community Post Office would entail?

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ Centerville

Personal needs ☒ "

Banking ☒ "

Employment ☐ _____

Social needs ☐ Different towns not just one-

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued? Why punish them-

Yes ☒

No ☐

6. If a Community Post Office is established in your community, would you be interested in bidding on the contract to operate it? More information needed for this question-

Yes ☐

No ☒

Name: Roger & Dana Selig
(please print your name)

Address: 301 W. Oak St. Unionville

Telephone number: 641-895-0181 Date: 2-16-11

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



03/03/2011

ROGER & DANA SELIX

301 W OAK STREET
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Amy Balik
for

Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you used the UNIONVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- a. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

Some people need help E-mail services

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service compares to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Des Moines

☒ Personal needs Os Homwa

☒ Banking Os Homwa

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Mary Rysdom

Address:

PO Box 113 Unionville, IA 52594

Telephone:

641-452-6709

Date:

3-11-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

For my business I Need local postal service. I
some time receive large checks and don't feel safe
receiving them in outside box. I would have to
drive 15 miles to closest PO Box. Please don't
force me to do this. At least keep one local
PO Box. Thank-you.

Mary Rysdom

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Unionville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Some people need help.

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: 11-02-11 11-02-11



03/21/2011

MARY RYSDAM

PO BOX 113
UNIONVILLE, IA 52594

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the UNIONVILLE Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs.
- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
- You expressed a concern about nonpostal services. You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for that purpose.

If it is determined that a discontinuance of the UNIONVILLE Post Office should be pursued, a formal proposal will be posted in the UNIONVILLE Post Office(s) at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Balik".

Amy Balik
Manager, Post Office Operations
PO Box 9998
Cedar Rapids, Iowa, 52406-9998

Date of Posting: 06/14/2011

Posting Round Date:



Date of Removal: 07/16/2011

Removal Round Date:



FINAL DETERMINATION TO CLOSE
THE UNIONVILLE, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1385430 - 52594

Date of Posting: 06/14/2011

Posting Round Date: JUN 14 2011

Date of Removal: 07/16/2011

Removal Round Date:



FINAL DETERMINATION TO CLOSE
THE UNIONVILLE, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1385430 - 52594



Date of Posting: 06/14/2011

Posting Round Date:

Date of Removal: 07/16/2011

Removal Round Date:



FINAL DETERMINATION TO CLOSE
THE UNIONVILLE, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1385430 - 52594

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service has determined to close the Unionville, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Moravia Post Office, located nine miles away.

The postmaster position became vacant when the postmaster was reassigned on January 20, 2006. An employee from a neighboring office may have been installed as the temporary officer-in-charge (OIC). Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Unionville Post Office, an EAS-53 level, provided service from 09:00 to 13:00 Monday - Friday, 11:00 to 13:00 on Saturday and lobby hours of 24 hours on Monday - Friday and 11:00-13:00 on Saturday to 42 Post Office box customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,315 (22 revenue units) in FY 2008; \$8,644 (23 revenue units) in FY 2009; and \$8,495 (22 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 28, 2011, representatives from the Postal Service were available at Unionville Community building to answer questions and provide information to customers. 35 customer(s) attended the meeting.

On February 11, 2011, 42 questionnaires were distributed to delivery customers of the Unionville Post Office. Questionnaires were also available over the counter for retail customers at the Unionville Post Office. 16 questionnaires were returned. 1 responses were favorable, 8 unfavorable, and 7 expressed no opinion regarding the proposed alternate service.

When this final determination is implemented, delivery and retail services will be provided by the Moravia Post Office, an EAS-16 level office. Window service hours at the Moravia Post Office are from 08:30-11:30 13:30-16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 118 post office boxes available.

Retail service is also available at the Udell Post Office an EAS-51 level office, located seven miles away. Window service hours at Udell Post Office are from 14:00 16:00, Monday through Friday and 08:30 10:30 on Saturday. There are 41 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|---|
| 1. Concern: | Customers expressed concern for loss of community identity |
| Response: | The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses. |
| 2. Concern: | Customers expressed concern for loss of community identity |
| Response: | The customer expressed a concern that the Post Office is the heart of the community. Residents may continue to meet informally, socialize, and share information at other businesses, churches, residences in town or at the Unionville Community building. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses. |
| 3. Concern: | Customers expressed concern for loss of community identity |
| Response: | The customer expressed a concern that the town would seem dead without a Post Office. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses. |
| 4. Concern: | Customers expressed concern for loss of community identity |

Response:

The customer expressed a concern that without a Post Office in town it would be the demise of the town. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.

5. **Concern:**

Customers expressed concern for loss of community identity

Response:

The customer expressed concern that the Post Office is your community's meeting place. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Unionville, IA 52594, in addresses.

6. **Concern:**

Customers expressed concern for those customers who are senior citizens and those with disabilities who are not able to go to adminoffice Post Office to pick up their mail

Response:

The customer expressed a concern for seniors and those with disabilities who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the adminoffice postmaster.

7. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response:

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. We continue to see the trend of fewer visits to our Post Offices because everyone is looking for something faster, more convenient and simpler. Yet the Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

8. **Concern:**

Customers expressed concern that postal employees at the adminoffice Post Office are rude

Response:

The customer expressed a concern that postal employees at bigger offices are cold and non personal. Employee courtesy is always a concern of postal managers. Postal employees receive periodic instructions regarding employee courtesy. We do not condone our employees' execution of their duties in an unprofessional or discourteous manner.

9. **Concern:**

Customers inquired about mailbox installation and maintenance

Response:

The customer expressed a concern about placement of your rural. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

10. **Concern:**

Customers were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

11. **Concern:** Customers were concerned about loss of employment in the community
- Response:** The customer expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
12. **Concern:** Customers were concerned about loss of employment in the community
- Response:** The customer expressed a concern about an employee losing their job. The OIC is a career employee who transferred with the understanding that the position was temporary. The OIC will return to her central office. The postmaster position has been vacant since January of 2006 and there is no guarantee that any replacement postmaster would be from the community.
13. **Concern:** Customers were concerned about mail security
- Response:** The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
14. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs.
15. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
16. **Concern:** You were concerned about having to travel to another post office for service
- Response:** The customer also expressed a concern about purchasing money orders and not able to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
17. **Concern:** You were concerned about having to travel to another post office for service
- Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
18. **Concern:** You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about the inconvenience of having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

19. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed concern that you currently have 24 hour access to your mail. You will also have access day or night to your mail via rural delivery. Services provided at the post office will be available from the carrier, and customers will not have to travel to the post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

20. **Concern:**

Customers asked why their post office was being discontinued while others were retained

Response:

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

21. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

Response:

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

22. **Concern:**

Customers were concerned about growth in the community

Response:

The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

23. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some imm

Some advantages of the final determination are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.

5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the final determination are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.
4. A change in your PO Box Fees may be a result of this final determination.

This final determination to close the Unionville Post Office was posted with an invitation for comment at the Unionville Post Office , Udell Post Office and Moravia Post Office from March 21, 2011 to May 22, 2011. The following additional concerns were received during the proposal posting period:

NONE

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Unionville is not an incorporated community located in Appanoose County. The community is administered politically by None. Police protection is provided by the Centerville Police Department. Fire protection is provided by the Moravia Fire Department. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Unionville Baptist Church 100 E Union Unionville Methodist Church 117 E Union Unionville Legion Auxillary PO Box 41 Alumni Banquet PO Box 114 Baptist Ladies Missionary 100 E Union Unionville First Responders 109 W Union Unionville Celebration Committee 33760 477th St , Teaters Salvage 31725 Hwy J3T Celebrating Home Consultant 31832 Hwy J3T SoapCreek Outfitters and Lindbergs Insurance 33271 Hwy J3T Knits n Things 12085 Hwy T61 Cornett Photography 207 W. Oak Timmys Construction 4515683 Arbor Blvd Moores Service Station 101 W Union Stice Construction 816643 Hwy T61 Cormeny Construction 14634 Hwy T61 Stajcar Auto 716225 Hwy T61 Rysdam Construction PO Box 113 Ewings Hardwood PO Box 32 Grove Kennels 18733 330th Ave West Kennels 33992 485th St Millers Racing 30132 450th St Thomas Farms 16245 Arbor Blvd Bait and Tackle 14377 Arbor Blvd Force Lumber 32789 407th St Richard Kirby sells eggs 204 E Union Selix Lawn Care 107 E Oak . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Unionville Post Office will be available at the Moravia Post Office. Government forms normally provided by the Post Office will also be available at the Moravia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|---|
| 1. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. There is a bulletin board at the Moravia Post Office for public use. |
| 2. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency. |
| 3. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency. |
| 4. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. You stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for that purpose. |
| 5. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern about nonpostal services. You stated that you utilized the public bulletin board for city council minutes and current events in town. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. |
| 6. Concern: | Customer expressed a concern about nonpostal services |
| Response: | The customer expressed a concern that the Post Office is the community's central meeting place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym. |

7. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern that the Post Office is the hub of town. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym.
8. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer expressed a concern that the Post Office is the social gathering place. Residents may continue to meet informally, socialize, and share information at the church, residences in town, or at the Unionville Community gym
9. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board for current events, farm sales, church dinners, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
10. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board for flyers or current events, etc. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
11. **Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.
- Concern:** Customer expressed a concern about nonpostal services
- Response:** The customer stated that you utilized the public bulletin board. There is a bulletin board at the Moravia Post Office that can be utilized for this purpose.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster was reassigned on January 20, 2006. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 18,777 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 14,071
Fringe Benefits @ 33.5%	\$ 4,714
Annual Lease Costs	<u>+ \$ 4,080</u>
Total Annual Costs	\$ 22,865
Less Annual Cost of Replacement Service	<u>- \$ 4,088</u>
Total Annual Savings	<u>\$ 18,777</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service has determined to close the Unionville, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Moravia Post Office, located nine miles away.

The postmaster was reassigned on January 20, 2006. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Unionville Post Office provided delivery service to no customers and 42 PO Box customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a Post Office for service. The Postal Service will save an estimated \$18,777 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Unionville Post Office , Udell Post Office and Moravia Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Unionville Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Unionville Post Office , Udell Post Office and Moravia Post Office during normal office hours.



Dean J Granholm
Vice President of Delivery and Post Office Operations

06/10/2011
Date